

HUMAN RESOURCES OFFICE, BEAUFORT,SC "TRI-COMMAND" CIVIL SERVICE VACANCY LISTING "PLUS" STAFF DIRECTORY IS ON THE BACK PAGE OF THIS LISTING

25 March 2011

CURRENT VACANCIES

MCRD PARRIS ISLAND

**NO Recruitments at this time

For additional information, contact **Richie Singleton**, HRO, MCRD, Parris Island, at **(843) 228-2378.**

MCAS BEAUFORT

**NO Recruitments at this time

For additional information, contact **Barbara Bernthal**, HR Branch Office, MCAS, Beaufort, at (843) 228-7272.

NAVAL HOSPITAL

Locksmith WG-4804-09 \$20.08 - \$23.44 ph CHART DON#4804 Public Works

Secretary (OA) GS-0318-07/08 \$38,790 - \$50,431 pa (GS-7) \$42,960 - \$55,844 pa (GS-8) CHART DON#0318 CO's Office

For additional information, contact **Sheila Sofaly**, HR Branch Office, Naval Hospital Beaufort, (843) 228-5574.

6TH MARINE CORPS DISTRICT

**NO Recruitments at this time

For additional information, contact **Sheila Sofaly**, HR Branch Office, Naval Hospital Beaufort, (843) 228-5574.

NOTE: Weekly job vacancy listings may be found at

http://www.med.navy.mil/sites/nhbeaufort or on the Intranet sites for MCAS Beaufort and MCRD Parris Island. Updates are generally published on Fridays. To apply visit the website, https://chart.donhr.navy.mil to create and submit a resume.



REQUEST FOR LEAVE DONATIONS

The following civilian employees are eligible, approved participants in the leave recipient program. Donations of annual leave can be made to: Ms. Wanda L. Alvarez, Industrial Property Specialist, MCCS, MCAS, Beaufort Leave donations should be submitted to the MCAS Payroll Office

Ms. Lucinda Glover, Child Development Center, MCCS, MCAS Beaufort Leave donations should be submitted to the MCAS Payroll Office

Ms. Angela Gates, Radiology Division, Naval Hospital Beaufort Leave donations should be submitted to the NHB Payroll Office

Ms. Marianna K. Hoffler, Pharmacy Division, Naval Hospital Beaufort Leave donations should be submitted to NHB Payroll Office

Ms. Melanie Holmquist, Medical Records, Naval Hospital Beaufort Leave donations should be submitted to the NHB Payroll Office

Dr. George C. Sakakini, Branch Health Clinic, Naval Hospital Beaufort Leave donations should be submitted to the NHB Payroll Office

To access the forms for donating annual leave to employees, click http://www.opm.gov/forms/pdf_fill/opm630a.pdf
If you have questions about the leave donor program, please contact Maggie Watson, HRO, at (843)228-3690.

DEPARTMENT OF THE NAVY HIRING REFORM EFFORT

The Department of the Navy (DON) has begun overhauling the hiring process in accordance with President Obama's Memo of May of 2010, "Improving the Federal Recruitment and Hiring Process. USA Staffing and USAJOBS will replace the DON Civilian Hiring and Recruitment Tool (CHART) and the Department of Defense Resumix tool. The new tools have many new features that applicants and managers will find helpful. Per the HRSC-SE, the new system should be in place by June of this year. There is much detailed information that may be found on both the USAJOBS website, and the DON website www.public.navy.mil/donhr/employment/hiringreform Some key changes are summarized below.

Function or Process

USA JOBS/USA Staffing (new)

CHART/RESUMIX (current)

FOR THE APPLICANT

Where to apply	USA JOBS	CHART
Resume	*Create & store 5 resumes *Spell check-capable *Can upload attachments *Email notification of job Postings *Can store 25 job interests *Submit via fax, hardcopy, Or online	*Create & store 1 resume *Cannot upload attachments *Submit via hardcopy & online
Application Status	*Remains in system 18 months	*Drops status 60 days after action filled

Rating	*Based on answers to assess- ment questions & updated by Experience within resume	*Based on description of skills & experience within resume
Area of Consideration	*Can narrow area of consideration by questionnaire	*Cannot narrow area of consideration by questionnaire

NOTE TO ALL APPLICANTS REGARDING CHART

During this transition, job applicants should search for civilian Navy and Marine Corps jobs at <u>USAJOBS</u> web site as well as <u>CHART</u> web site to ensure maximum job consideration.

- During the transition to USAJOBS, vacancy announcements will continue to be posted to both CHART and USAJOBS. However, they will be exclusively posted to USAJOBS as the transition is complete. To prepare for the new system, employees should:
- Copy existing resumes from CHART
- Update resumes to reflect current qualifications
- Create a USAJOBS account at www.usajobs.gov
- Upload resumes and supporting documents to USAJOBS account
- Until the DON's transition from CHART to USAJOBS is complete, applicants are
 encouraged to keep active resumes in both CHART and USAJOBS. We will continue to
 post more information concerning the transition from CHART to USAJOBS in this weekly
 vacancy listing.

IT'S ALL ABOUT YOU: TIPS FOR CREATING A POWERFUL RESUME

Here are some hints to help your resume get noticed and help you get the interview.

http://www.public.navy.mil/donhr/Employment/CivJobOpps/Pages/AllAboutYou. aspx

GENERAL INFORMATION REGARDING CHART

To be eligible for consideration for jobs being announced through CHART, you must have "civil service status." This means that you must (1) currently work in the Federal service on a permanent appointment; OR, (2) have previously worked in Federal civil service for at least three consecutive years on a permanent appointment; OR, (3) currently be employed with a Non-Appropriated Fund (NAF) activity; OR, (4) have active duty military service and meet the eligibility requirements for appointment into the civil service through the Veterans Readjustment Act (VRA) or the Veterans Employment Opportunity Act (VEOA) (websites for veterans' hiring programs are listed later in this announcement).

Those announcement numbers with a prefix of "DON" (e.g., DON0303), as well as those announced to the outside with announcement numbers ending with "DE," are open to you to apply. If you do not have "civil service status", then you can only be appointed through the Office of Personnel Management's (OPM) Delegated Examining Unit (DEU) recruitment process.

DEU positions are open to all U.S. citizens. Those announcement numbers ending with "DE" are the only announcements under which you may submit a resume.

To look at ALL DON job vacancies, simply go into the CHART website, click on "Search for Jobs"; answer the eligibility questions; then, type "DON" in the announcement number block, and then hit "ENTER." ALL of the DON jobs will come up. Similarly, to look at ALL DEU job vacancies, simply go into the CHART website, click on "Search for Jobs," answer the questions; then, type "SE" in the announcement number block, and then hit "ENTER." ALL of the DEU jobs being announced in the Southeast will come up.

Step 1: Set up your CHART Account

Look to the top right side of the page this time. You will see a box asking you to LOG IN TO YOUR ACCOUNT. If you already have an account, logging in here will take you to that account. If you do not yet have an account, you need to establish one. Go instead to the second topic in the middle of the page, titled CREATE ACCOUNT. Fill in the requested information about yourself and your connection, if any, to the government. Push "Create" and your account is established. Thereafter, each time you want to go back into CHART, you will use the log in boxes on the right-hand side.

Step 2: Enter your resume.

The questions are easy to understand. For those questions needing information to be given in a certain format, it will tell you in parenthesis what is needed. It will remain in CHART for six (6) months, during which time your resume will be automatically considered for those job series for which you have applied when vacancies are being recruited. If the skills provided in your resume match those provided by the selecting official for the specific vacancy, then your resume will be referred for selection consideration.

Step 3: Search for jobs.

This is the first topic in red. You can search for jobs by job title, series, location, etc. You do not need to fill in every box, but the more information you can supply, the more refined your search results will be. (HINT: You may simply type in "DON" in the Announcement Number block if you are looking for an "open continuous announcement" (OCA), and all jobs within the Department of Navy will appear. If you are looking for a special announcement for a vacancy found only in the Southeast Region, type in "SE" in the Announcement Number block, and only those vacancies in the Southeast area will appear.)

Step 4: Submit your resume.

Note: Need to know what the qualifications are for a job you're interested in? Or do you need help in finding out the right words and terminology to use in your CHART resume? Try going to the http://www.opm.gov website and look at terms used in the classification standards and qualification standards for the series and grade level of the position(s) in which you are interested.

WHAT ELSE DO I NEED TO KNOW ABOUT "CHART"?

- * Open-Continuous Announcements (OCAs) (which start with "DON") are for ALL of the Department of Navy. There are no longer OCA's for overseas job vacancies. All overseas job vacancies are now listed with specific announcement numbers.
- * When the HRSC-SE needs to announce a position that's not covered by a Navy-wide

open continuous announcement, a stand-alone announcement open for a specified period of time will be published. Stand-alone announcement numbers will start with EA, SE, or NW.

- * Your resume will remain active in CHART for 6 months and you can submit it to apply to the new announcements. After 6 months, your resume will be automatically deleted from the database, and you will need to re-submit.
- * Regarding the ADDITIONAL DATA SHEET that is part of the resume you fill out: in order to be referred for vacancy consideration at Parris Island AND Beaufort, be sure to check BOTH locations. Parris Island and Beaufort are considered separate locations, despite the fact that both are part of the Tri-Command serviced area. MCAS and BNH locations are considered to be Beaufort; MCRD is Parris Island.
- * Be sure to include the CORRECT SERIES of the position(s) for which you want to be considered. Failure to include the correct series may be a "fatal screen out" factor for further consideration.
- * Be sure to include the LOWEST GRADE LEVEL OR PAY you are willing to accept. Some employees have shown the desired grade level or pay only to learn, too late, that doing so automatically screened them out of further consideration for lower-graded positions in which they would have been interested. * Use slashes (/), not dashes (-), when entering dates in your CHART resume.
- * You will need to use the INTERNET EXPLORER browser (not MOZILLA FIREFOX or others) to submit a CHART resume. If you go into MY STATUS in CHART, it will say that your resume has been submitted for a specific job and gives the job location number, but not the actual location.
- * If you have been offered a position from a CHART selection certificate, your CHART resume will become INACTIVE, regardless of whether you accept or decline the job offer. Be SURE to reactivate your CHART resume.
- * For technical problems with the CHART system itself, you may contact the Webmaster at DSN 245-5733, or COMM (800) 378-4559, or send an e-mail to the address listed at the bottom of any page in CHART.

TRANSITIONING SERVICE MEMBERS HOW FEDERAL JOBS ARE FILLED

As you begin your separation from military service, you are wondering what your future holds. Federal job opportunities are available across our country and around the world. Planning early is a smart decision. The link provided below will start you on your journey to the Federal Job hiring process for Veterans.

HTTP://WWW.FEDSHIREVETS.GOV/JOB/TSM.ASPX

RESUME ASSISTANCE

Are you looking for employment with the Federal Government? Do you already have a federal job and want to sharpen your resume writing and/or interviewing skills? Are you still looking for the "perfect fit" for your skills and personality? If you answered "yes" to any of these questions then the Marine Corps Community Services (MCCS) Employment Program might be the answer you're looking for.

The MCCS Family Member Employment Program (FMEP) is not limited to active duty military and their family members. The below information applies to all personnel who have access to MCCS services.

BEFORE ATTENDING THE MCCS FMEP WORKSHOP, PLEASE CONTACT THE PERSONNEL LISTED BELOW FOR ELIGIBILITY

The MCCS FMEP provides the tools needed to successfully search for employment. Employment Counselors are located in the Transition Assistance Program Office at both MCRD Parris Island (Bldg. 923) and MCAS Beaufort (Bldg. 807). Each office has a well-stocked library with books on careers, resumes, cover letters, interviewing, and entrepreneurship. Both locations keep current job listings of local employment opportunities and offer the following classes on a monthly basis:

- Resume Writing: Everything you need to know to write a resume that will help land an interview.
- Interviewing Skills: How to answer common interview questions, as well as the difficult ones, types of interviews, questions to ask the interviewer, and writing thank you notes.
- Federal Employment Workshop: How to apply for federal civil service jobs in the local area, and teach you the tricks you'll need to get your resume past the initial screening.
- Job Search Strategies: Learn the local business climate and organize your job search in a way that will lead to quick results.
- Career Assessment: Get personalized interpretation access to thousands of occupations and lots of ideas for career building activities. Obtain a good picture of your interests, abilities, and work values.

For more information please visit the following link:

http://www.mccssc.com/community/family_employment.asp

Questions may be directed to either Katie Markley, FMEAP Coordinator @ Parris Island, contact # 228-3377 / email: kathryn.markley.ctr@usmc.mil or Veronica Perez, FMEAP Coordinator @

MCAS (Air Station), contact # 228-6463.

HOW ARE JOBS FILLED?

A posted vacancy announcement is an agency's decision to seek qualified candidates for a particular vacancy. The agency is under no obligation to make a selection. In some instances, an agency may cancel the posting and choose to re-announce the vacancy later.

SOURCES OF ELIGIBLES

In filling competitive service jobs, agencies can generally choose from among 3 groups of candidates:

- A competitive list of eligibles administered by OPM or by an agency under OPM's direction. This list consists of applicants who have applied and met the qualification requirements for a specific vacancy announcement. It is the most common method of entry for new employees.
- A list of eligibles who have civil service status consist of applicants who are eligible for noncompetitive movement within the competitive service because they either now are or were serving under career-type appointments in the competitive service. These individuals are selected under agency merit promotion procedures and can receive an appointment by promotion, reassignment, transfer, or reinstatement.

• A list of eligibles that qualify for a special noncompetitive appointing authority established by law or executive order. Examples of special noncompetitive appointing authorities include the Veterans' Recruitment Appointment (VRA) and Peace Corps.

Agencies in the competitive service are required by law and OPM regulation to post vacancies with OPM whenever they are seeking candidates from outside their own workforce for positions lasting more than 120 days. (Agency, in this context, means the parent agency -- i.e., Treasury, not the Internal Revenue Service.) These vacancies are posted on OPM's USAJOBS.

If you are interested in excepted service positions and do not find any posted on USAJOBS, you should contact the respective Federal agency directly. The U.S. Office of Personnel Management does not provide application forms or information on jobs in the excepted service.

NAVY/MARINE CORPS SPOUSE JOB RESOURCES

There is a wealth of great job-hunting information for dependent spouses of military members on the web. Just click http://www.military.com/spouse.

Search the Department of Navy (DoN) Civilian Human Resources online https://chart.donhr.navy.mil for civilian jobs that make a difference to our country and the world

Search Federal civil service vacancy announcements for jobs throughout the Federal government at the U. S. Office of Personnel Management job listing online at www.usajobs.gov.

MILITARY SPOUSE ELIGIBILITY

A new appointing authority facilitates the entry of certain groups into the Federal civil service. Executive Order (EO) 13473 provides a non-competitive appointment authority for certain military spouses, spouses of disabled veterans, and widows who have not remarried/widowers of veterans. EO 13473 enhances a military spouses' ability to be hired into the Federal civil service as part of an effort to retain skilled and experienced members of the armed forces and recognize and honor the service members injured, disabled, or killed in connection with their service. This new authority is available at all Federal agencies.

Note: Rules governing nepotism, merit principles, equal opportunity employment, and prohibited personnel practices apply. There are four ways military spouses are eligible for this authority:

- Military spouses accompanying their military sponsor on a Permanent Change of Station (PCS) move meeting all of the below conditions:
- The sponsor must be serving on active duty for more than 180 consecutive days, must have been issued order for a PCS, and be authorized dependent travel as part of the PCS orders

The spouse must have been married to the sponsor on or prior to the date of the service members orders authorizing the PCS;

- The spouse must have relocated to the new duty station specified in the documentation ordering the PCS; and
- This appointment authority may only be used within 2 years and may only be used one time per PCS move and
- The position must be in the local commuting area of their sponsor's new duty station.
- 2. Spouses of retired active duty military with a service-connected disability of 100 percent as documented by a branch of the armed services

- May apply to any position.
- 3. Spouses of active duty members released or discharged from active duty in the armed forces and have a disability rating of 100 percent as documented by the Department of Veterans Affairs
 - May apply to any position.
- 4. Un-married widows/widowers whose spouses were killed while serving on active duty in the armed forces
 - May apply to any position.
 - It is not necessary that the active duty member have been killed in combat. The death may have been a result of enemy attack, accident, disease, or natural causes.

Spouses must apply to a job announcement and must meet all the qualification requirements of the position, whether it's a temporary, term or permanent position. Should the spouse be selected for and offered a position, he/she will be required to submit supporting documentation to the HRSC-SE upon request. Documentation might include:

- service member to a new duty location and proof of marriage to the service member.
- proof the service member was release or discharged due to the 100 percent disability and proof of marriage to the service member.
- Proof of the service member's death while on active duty and proof of marriage to the service member.

RECRUITMENTS THROUGH THE U.S. OFFICE OF PERSONNEL MANAGEMENT DELEGATED EXAMINING UNIT (DEU) PROCESS (Open to "All U.S. citizens")

Some civil service positions are filled by the Delegated Examining Unit (DEU) recruitment process, especially positions that are hard-to-fill with current civil service employees or other eligible candidates through "CHART." These vacancies are open to all U. S. citizens and may be found at https://chart.donhr.navy.mil. (Refer to instructions above under "Looking for a job with the government?".

RECRUITMENT OF VETERANS

We get a lot of questions from applicants for civil service employment that are currently on or have previously been on active duty military service. Applicants for civil service positions who have active duty military service:

- -- may have civil service "status" and be eligible for recruitment through CHART under the Veterans' Readjustment Act (VRA) or the Veterans' Employment Opportunity Act (VEOA).
 - -- may be entitled to "veterans preference" for recruitment through OPM's DEU

MARINE CORPS COMMUNITY SERVICES -- SOUTH CAROLINA (MCCS-SC)

If you are seeking employment with MCCS Exchange / PX the MCCS personnel office is located on 2nd floor of Navy Federal Credit Union bldg. Telephone number is: (843)228-1527/3301. The website for employment opportunities with MCCS, Non-Appropriated Fund (NAF) positions is: http://www.usmc-mccs.org

Anyone seeking employment at any of the Dining Facilities or Food Services please contact:

SODEXHO (bldg 295) - (843)228-4663/4664

Suns Quality Food (bldg 295) - (843) 228-4613

Service Source (bldg 295) - (843)228-4234

H&S Service Source (bldg 295) - (843)228-4706

Please direct any questions concerning NAF positions to the MCCS-SC Personnel Office listed above.

EMPLOYMENT BENEFITS INFORMATION SYSTEM OR "EBIS"

What is the "EBIS"?

The EBIS is a web application that allows Navy & Marine civilian employees to access general and personal benefits information, and conduct electronic transaction using a computer. The system contains comprehensive information and personalized benefits statements. The website is http://www.public.navy.mil/donhr/Benefits/ebis/Pages/Default.aspx or you may speak with a trained benefits counselor at 1-888-320-2917.



WHAT TO DO WHEN A CIVIL SERVICE EMPLOYEE IS INJURED ON-THE-JOB

<u>Step 1</u> - Obtain any needed medical treatment. If the employee needs to be stabilized before being transported, call 911. If the employee can be transported, the employee can see a medical provider of his or her own choosing.

<u>Step 2</u> - It is extremely important that the employee (or the employee's supervisor) contact the respective staff at the Worker's Comp Office at Camp Lejeune as soon as possible to notify them of the injury. <u>The toll free phone numbers is 1-866-848-6664</u>, or call the respective representatives direct lines provided below. Instructions appropriate to the nature of the injury will be provided and the employee's condition and information will be requested.

Injury Compensation Program Administrator (ICPA) Mary Turpin, FECA Manager DSN 751-8848 or Comm. (910)451-8848

<u>Representative ICPA POC's</u>: **Debra Templeton** for MCRD Parris Island and USNH Beaufort. Phone (910) 451-5363 DSN: 751-5363.

Mike Messier for MCAS Beaufort and MCCS (GS and NSPS Employees ONLY!) call DSN 751-3182 or Commercial (910) 451-3182

<u>Step 3</u> - As soon as possible after the injury occurs, a CA-1 should be completed on-line at https://diucs.cpms.osd.mil/forms/frmservlet?config=SAFER_ALONE_S. In addition, FAX it to the ICPA office at (910) 451-4273 DSN 751-4273.

It is imperative that the employee correctly completes sections 9-15 of the CA-1 with special attention and care to section 13, Cause of Injury, and section 14, Nature of Injury. If the employee is unable to complete the CA-1, the supervisor can complete and sign the form for the employee. Page 2 and the bottom of page 4 MUST BE completed by the supervisor within 10 days of the injury.

<u>NOTES:</u> When an employee is injured on-the-job, the supervisor is also required to notify their respective <u>Safety Office immediately</u> and complete a Safety Incident Report and submit it to the Safety Officer as soon as possible.

- If the accident occurs during working hours and once notified, staff at the ICPA office can fax a Form CA-16 authorizing medical treatment to the medical provider chosen by the employee. This is not necessary if the employee is only treated at Occupational Health or the Naval Hospital.
- All bills from the service provider's office for treatment related to the on-the-job injury must be submitted BY THE SERVICE PROVIDER to the Department of Labor on Form UB92 or a Form 1500 or Workers Compensation will not approve payment.
- If an employee is seen at a private medical provider, the injured employee will be asked for the name of the provider. The provider is the Department of Labor (DOL). Always ensure that the private medical provider accepts Federal Workers Comp insurance.
- If there is lost time from work as a direct result of the injury, the time off from work should be shown as Continuation of Pay (COP) for up to 45 partial or full days. Written excuse notes from the medical provider must be provided to the supervisor/ICPA office within 10 days in order for the employee to utilize COP.
- When a supervisor is completing an employee's time sheet for the first day of the Injury, it should be coded LU for at least 1 hour or more if the employee was gone seeking medical attention. If the employee is still out from work due to the injury, the time-sheet should be coded LT for Continuation of Pay (COP) for up to 45 days. The employee MAY elect, however, to use his or her own accrued leave rather than using COP.
- If the 45 days to utilize COP have expired, a CA-7, claim for Compensation, should be submitted to the ICPA every two weeks for DOL to pay the employee while out because of injury. In this case, the employee time card should be coded KD LWOP while paid by the Department of Labor.

If assistance is needed to complete any forms or to forward information to the ICPA Office at Camp LeJeune please contact Ms Phyllis Lambert, HRO Tri-Command, ICPA liaison at (843) 228-7090, DSN: 228-7090 or Ward Danielson, S-1 Manpower, MCAS Beaufort, (843) 228-7164.

2011 Federal Holidays

Friday, December 31, 2010*	New Year's Day
Monday, January 17	Birthday of Martin Luther King, Jr.
Monday, February 21**	Washington's Birthday
Monday, May 30	Memorial Day
Monday, July 4	Independence Day
Monday, September 5	Labor Day
Monday, October 10	Columbus Day
Friday, November 11	Veterans Day
Thursday, November 24	Thanksgiving Day
Monday, December 26***	Christmas Day

^{*} January 1, 2011 (the legal public holiday for New Year's Day), falls on a Saturday. For most Federal employees, Friday, December 31, 2010, will be treated as a holiday for pay and leave purposes. (See 5 U.S.C. 6103(b).)

** This holiday is designated as "Washington's Birthday" in section 6103(a) of title 5 of the United States Code, which is the law that specifies holidays for Federal employees. Though other institutions such as state and local governments and private businesses may use other names, it is our policy to always refer to holidays by the names designated in the law. ** December 25, 2011 (the legal public holiday for Christmas Day), falls on a Sunday. For most Federal employees, Monday, December 26, will be treated as a holiday for pay and leave purposes. (See section 3(a) of Executive order.)

TRI-COMMAND" HUMAN RESOURCES OFFICE BEAUFORT SC

A satellite office of Marine Corps Civilian Human Resource Office SE Region, Albany, GA

STAFF DIRECTORY

All commercial numbers are area code 843, prefix 228; DSN prefix is 335.

DIRECTOR'S OFFICE: Director, Charles Herring	x-2203			
EQUAL EMPLOYMENT OPPORTUNITY OFFICE Deputy EEO, Cynthia Golson (TRI-Command)	x-2647			
EEO Counselor, Kelvin Roberts	x-4919			
RECRUITMENT, PLACEMENT, AND CLASSIFICATION				
Supv HR Specialist, Jerry Falanga, (TRI-Command)	x-2185			
HR Specialist, Richie Singleton, (MCRD PI)	x-2378			
HR Specialist, Barbara Bernthal, (MCAS Beaufort)	x-7272			
HR Specialist, Sheila Sofaly, (Naval Hospital Beaufort	x-5574			
& 6th MC Recruiting District)				
HR Specialist, Phyllis Lambert (TRI-Command)	x-5574			
HR Assistant, Maggie Watson (MCRD P.I.)	x-3690			
HR Assistant, Cherilee Elliott (DPC, TRI-Command)	x-5018			
LABOR AND EMPLOYEE RELATIONS, TRI Command, Beaufort				
HR Specialist, Norman Witmer (TRI-Command)	x-3675 (MCRD)			

Please let us know your feedback, comments, and suggestions in person, by phone, by e-mail, or at the Interactive Customer Evaluation website for our office:

http://ice.disa.mil/index.cfm?fa=card&service_provider_id=84374&site_id=337&service_category_id=33